



Office of the Registrar
MADHABDEV UNIVERSITY
মাধবদেব বিশ্ববিদ্যালয়

(A State University established under the Assam Act No. XXXV of 2017)
Narayanpur, PO- Dikrong, Dist- Lakhimpur, Assam, PIN-784164
Phone No.: 03752 262910, E-mail: universitymadhabdev@gmail.com

No.: MDU/26/FIN/EOI/218/7621

Date:15.07.2026

EOI NOTICE

The Madhabdev University invites Expression of Interest (EOI) separately for each items affixing count fee stamp of Rs. 8.25 (Rupees eight and twenty-five paise) only from Firm for a) Printing and stationery, b) Cleaning material, c) Electrical Items & Computer Accessories d) Laboratory chemical glass item set and e) food supply for the year 2026-27.

(for details see Annexure- A)

Name of work	a) Printing and stationery, b) Cleaning material, c) Electrical Items & Computer Accessories d) Laboratory chemical glass item set and e) food supply for the year 2026-27 (for details see Annexure- A)
Cost of EOI Documents	Rs. 2000.00 per head of items.
Completion Period	Items to be supplied when required by the University.
Last Date / time of receipt of EOI	Up to 1400 hrs of 05.08.2026 at Office of the Registrar, Madhabdev University, Narayanpur, District-Lakhimpur, Assam, PIN 784164
Date of opening of Tender	At 1100 hrs on 06.08.2026 at Office of the Registrar, Madhabdev University Narayanpur, District-Lakhimpur, Assam, PIN 784164
For further clarification, please contact: Phone: 8486195446 , universitymadhabdev@gmail.com	

Registrar
Madhabdev University



Office of the Registrar
MADHABDEV UNIVERSITY

মাধৱদেৱ বিশ্ববিদ্যালয়

(A State University established under the Assam Act No. XXXV of 2017)

Narayanpur, PO- Dikrong, Dist- Lakhimpur, Assam, PIN-784164

Phone No.: 03752 262910, E-mail: universitymadhabdev@gmail.com

No.: MDU/26/FIN/EOI/218/7621

Date: 15. 07. 2026

EXPRESSION OF INTEREST

Name of the Work: a) Printing and stationery, b) Cleaning material, c) Electrical Items & Computer Accessories d) Laboratory chemical glass item set and e) food supply for the year 2026-27.

(For details see Annexure- A)

Issued To:

M/s.....

.....

.....

.....

Phone/Mobile No.:.....

Registrar
Madhabdev University

List of Contents (to be enclosed along with EOI):

1. Expression of Interest
2. Advertisement
3. Earnest money Deposition evidence
4. Declaration

EXPRESSION OF INTEREST

The Madhabdev University Invites Expression of Interest (EOI) separately for each items affixing count fee stamp of Rs. 8.25 (Rupees eight and twenty-five paisa) only from Firm for a) Printing and stationery, b) Cleaning material, c) Electrical Items & Computer Accessories d) Laboratory chemical glass item set and e) food supply for the year 2026-27.
(for details see Annexure- A)

Sl. No.	Name of the work	Details	Security Money (refundable)	Cost of EOI Paper (non refundable)	Date of Completion
1	a) Printing and stationery, b) Cleaning material, c) Electrical Items & Computer Accessories d) Laboratory chemical glass item set and e) food supply for the year 2026-27 .	List enclosed in Annexure A	10000.00	2000.00	To be supplied during 2026-27

Sd/-
Registrar
Madhabdev University

Advertisement for the supply of Printing and stationery, Cleaning material, Electrical Items & Computer accessories, Laboratory chemical glass items, food supply etc for the year 2026-27 for Madhabdev University

Madhabdev University invites applications only, firms for supply of Printing and stationery, Cleaning material, Electrical Items & Computer accessories & Laboratory chemical glass items, food items etc for the year 2026-27 for Madhabdev University, Narayanpur, District Lakhimpur, Assam. The list of items rates may be submitted by depositing as fee Rs.2000 in each item by demand draft drawn in favour of **The Registrar, Madhabdev University**. The complete EOI documents may be submitted latest Up to 1400 hrs of 05.08.2026 under the following conditions: -

1. The items must be supplied as per the list enclosed herewith in **Annexure-A**
2. Interested firm/vendors/suppliers may submit the applications along with one copy each of the requisite documents to the Office of the **Registrar, Madhabdev University, Narayanpur, District-Lakhimpur Assam, Pin 784164**.
3. Firm/Supplier must submit up to date Trade License, Income Tax Return, PAN & GSTIN and Bank Account details.
4. The Selection Committee has full right to select or reject any items without assigning any reason.
5. There shall be an agreement between the University and the supplier for rate contract for the supply of items. The supplier shall supply the items as and when required by the University. The item must be supplied within 48 hours from the issue of the supply order. In case of emergency, the items must be supplied within 24 hours.
6. The firms/suppliers are requested to submit copies of the following documents along with the EOI, failing which their Bids shall be rejected and shall not be further considered: -
 - a) Copy of the Earnest Money Deposit (EMD) receipt
 - b) Copy of PAN/GIR card, GST registration certificate
 - c) Original EOI duly signed with seal of the firm on each page as token of acceptance of the terms and conditions of the tender.
7. Schedule:
 - Date of Issuing EOI: 15.07.2026
 - Last date of submission of EOI: 05.08.2026
 - Tentative Date & time of opening EOI: 06. 08. 2026
 - Time of Supply items: To be supplied during 2026-27.

NB : In case of the said dates, happen to be a holiday for any reason, the activity will be held on the immediate next working day at the same time & place unless otherwise notified through suitable media to all concerned. Selection of the agency will be at the sole discretion of the competent authority of the Madhabdev University who reserves its right to accept or reject any or all the proposals without assigning any reasons. The EOI for the above work can be obtained from the Office of the Registrar, Madhabdev University, Narayanpur, and Lakhimpur Assam or can also be downloaded from **www.madhabdevuniversity.ac.in**

Sd/-Registrar
Madhabdev University,
Narayanpur

EXPRESSION OF INTEREST DOCUMENTS

The following format may be used to provide requisite details

**Name of Work: supply of Printing and stationery, Cleaning material, Electrical Items,
& Computer accessories, Laboratory chemical glass items, food supply for
Madhabdev University.**

No.: MDU/26/FIN/EOI/218/7621

Date: 15. 07. 2026

Issued to:

M/S.....

.....

.....

Phone/Mobile No:

Signature of the issuing authority with seal

Brief description of the firm

1. Name of the Firm :
2. Name of owner/Partner/Director :
3. Full particulars of office :
 - (a) Address :
 - (b) Telephone No. :
 - (c) Fax No. :
 - (d) E-mail ID :
4. Full particulars of the banker of the firm :
 - (a) Name of the Bank and Branch :
 - (b) Account type :
 - (c) Account No. :
 - (d) IFSC No :
5. Registration details:(Self attested copies of all Certificates/Licenses/Permits/Registrations etc. should be enclosed failing which the application is liable to be rejected outright)
 - a. GST Registration No. :
 - b. PAN/GIR No. :
 - c. Service tax registration No. :
 - d. EPF registration No. :
 - e. ESI registration No. :
 - f. Labour License issued under the Contract Labour Act,1970:
- 6.DetailsofEarnest Money Deposited
 - a. Amount :
 - b. DD No. and Date :
 - c. Drawn on bank :
 - d. Valid up :

Additional information, if any :

Date:

Place:

Signature of authorized person

Full Name:

(Company's Seal)

DECLARATION

I.....
son/daughter of..... Proprietor/Partner/Director/
Authorized Signatory of..... am competent to sign this
Declaration and execute this expression of interest.

I have carefully read and understood all the terms and conditions of the EOI and hereby convey my acceptance of the same.

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We/ am/are well aware of the fact that furnishing of any false information/fabricated documents would lead to rejection of my EOI at any stage besides liabilities towards prosecution under appropriate law.

Date:

Signature of authorized person

Place:

Full Name:

(Company's Seal)

N. B. The above declaration duly signed and sealed by the authorized signatory of the company should be enclosed with EOI.

Price Schedule for supply of Printing and stationery, Cleaning material, Electrical Items & Computer accessories, Laboratory chemical glass items, food supply for Madhabdev University

Sl. No	Description of the items	Name of manufacturer/ Brand	Unit Cost	Discount	Actual Cost	Remark
1	List of items are given in Annexure- A					
2						

Date:

Signature

Place:

Full name

Designation & Seal

Address:

List of Printing Items:

Sl.No	Printing Specification	Paper Type	Paper Size	Proposed Rate including paper cost (Inclusive of all taxes)
1	Printing per 1000 both page	Maplitho 18.6kg./70 gsm	A4	
			A2	
			D.C.	
			Legal	
	Printing per 500 both page	Maplitho 18.6kg./ 70 gsm	A4	
			A2	
			D.C.	
			Legal	
	Printing per 250 both page	Maplitho 18.6kg./ 70 gsm	A4	
			A2	
			D.C.	
			Legal	
	Printing per 100 bothpage	Maplitho 18.6kg./ 70 gsm	A4	
			A2	
			D.C.	
			Legal	
2	Multi colour back to back cover printing (per 1000)	Art paper 150GSM	Half demy	
	Multi colour back to back cover printing (subsequent per 1000)			
	Multi colour back to back cover printing (per 500)			
	Multi colour back to back cover printing (per 250)			
	Multi colour back to back cover printing (per 100)			
3	Bi-colour back to back cover printing (per 1000)	Art paper 150GSM	Half demy	
	Bi-colour back to back cover printing (per 500)			
	Bi-colour back to back cover printing(per 250)			
	Bi-colour back to back cover printing (per 100)			
4	Black & White back to back cover printing(per 1000)	Century 6.9kg	Half demy	
		Art paper 150GSM		
	Black & White back to back cover printing(per 500)	Century 6.9kg		
		Art paper 150GSM		
	Black & White back to back cover printing(per 250)	Century 6.9kg		
		Art paper 150GSM		
	Black & White back to back cover printing(per 100)	Century 6.9kg		
		Art paper 150GSM		

	Lamination	Paper Size	Proposed Rate (Inclusive of all taxes)
5	CoverLaminationper1000	DemyA4	
		1/8 D.C.	
	CoverLaminationper500	DemyA4	
		1/8 D.C.	
	CoverLaminationper250	DemyA4	
		1/8 D.C.	
	CoverLaminationper100	DemyA4	
		1/8 D.C.	
6	Binding(Stapling)	Per1000 Books	
		Per500 Books	
		Per250 Books	
		Per100 Books	
7	Binding(perfect)	100-150 Pages	
		151-200 Pages	
		201-250 Pages	
		251-300 Pages	
		301-350 Pages	
		351-400 Pages	
		400-450 Pages	
		450-500 Pages	
12	DTP (Assamese)	A4 Per page	
13	DTP (Assamese)	A4 Per page	
14	Flex Printing (Normal)	Per Square ft.	
15	Flex Printing (Standard)	Per Square ft.	
	Conversion from MS Word to Page maker and setting for final print	A4Perpage	

N.B.: The parties must have its own self-sufficient printing & DTP unit. Registration of printing unit must be in the name of party. Any kind of joint venture or tie up with other organization will not be considered.

List of Stationeries:

Sl.No	Particulars	Brand	Unit	Price(Rs)
1	Cover File no:54(Blank)			
2	Hard Board for Cover file			
3	Hard Board			
4	Cover File Green Colour			
5	Cover File Blue Colour			
6	Cover File Yellow Colour			
7	Classmate Exercise Book400Pages			
8	Classmate Exercise Book200Pages			
9	Classmate Exercise Book216Pages			
10	Classmate Exercise Book144Pages			
11	Classmate Exercise Book600Pages			
12	Classmate Exercise Book 72Pages			
13	Impact exclusive long book no. 30			
14	Impact exclusive long book no. 20			
15	Scale (Steel)			
16	Pencil			
17	Chalk (Anti Dust)			
18	Green Board			
19	White Board			
20	Marker			
21	Scissors			
22	Gum Stick			
23	Gum liquid			
24	Sticky Note Highlighter Paper			
25	Binder clip (Small, Medium &Large)			
26	James clip &U Clip			
27	T pin			
28	Rubber Big			

29	Eraser			
30	Ink Stamp Pad			
31	Short Hand Note Book			
32	Machine Stapler Big			
33	Stapler Big			
34	Stapler Small			
35	Box File Big Blue			
36	Spring Files			
37	Green Pen			
38	Red Pen			
39	Blue Pen Rs .5/-			
40	Black PenRs.5/-			
41	Pilot Pen			
42	A4 Legal side opening document file			
43	File Cabinet			
44	Cutter			
45	Double Puncher 2 HoleFor50 Sheet			
46	Single Puncher			
47	Pencil Cutter			
48	Staple Pin Small &Big			
49	White Packing Tap			
50	Khaki Tap			
51	Highlighter			
52	Thumb Pins			
53	Push Pins			
54	Paper Tag General White			
55	Paper Tag General Multi colour			
56	Cotton Tag for Answer script			
57	Envelope Letter Size (Brown &White)			
58	Envelope 4.5by10inch			
59	Envelope12x 10 inch			
60	Whitener			
61	Envelope Legal Size			
62	Table Top			
63	White Towel Big			

64	Small Towel			
65	First Aid Box			
66	Complain Box			
67	White Marker			
68	Arcylic Pen Stand For Officer			
69	Visitors Record Note Book			
70	Waste Buckets			
71	Pen Cups			
72	Stamp Pad Red/ Blue			
73	Notepad			
74	Peon Book			
75	A4PaperJK(High Quality)			
76	A4 Paper JK (Low Quality)			
77	Shock			
78	Duster Board Cleaning			

List of Computer Accessories:				
Sl. No	Particulars	Brand	Unit	Price(Rs)
1	Pen Drive 64GB			
2	External Hard disk 2 TB			
3	External Hard disk 5 TB			
4	Keyboard			
5	UPS			
6	Printer with Scanner			
7	Printer HP laser Jet 1020Plus			
8	HPLaserJet108110A			
9	BrotherDCP-L2520D2365			
10	Calculator			
11	Mouse			
12	Canon Xerox 2004/2006 (NPG 59)			
13	Canon Xerox 2520			
14	Toner for HP Laser Jetm1136MFP (88)			
15	Toner or HP LaserJet1020(12A)			
16	Toner for HP Laser Jet108 (110A)			
17	TonerforBrotherDCP-L2520D (2365)			

18	Quick Heal Antivirus for PC			
19	Xerox Toner NPG51			
20	Toner for HP Color Laser JetMFPE87540-Black Cartridge-W9050MC			
21	Toner for HP Color Laser JetMFPE87540-Cyan Cartridge-W9051MC			
22	Toner or HP Color Laser JetMFPE87540-Yellow Cartridge-W9052MC			
23	Toner for HPColorLaserJetMFPE87540-Magenta Cartridge-W9053MC			
24	Toner for HPLaserJet108110A(Master)			
25	Brother Toner (B021)			

List of Cleaning Materials:

		Brand	Unit	Price(Rs)
1	Dettol			
2	Phenyl Black			
3	Phenyl White			
4	HarpicToilet Cleaner500 ml			
5	Lizol Floor Cleaner500 ml			
6	Odonil			
7	Room Freshener			
8	Latex Gloves			
9	Floor Cleaning Mop			
10	Dry Cleaner MOP			
11	Cleaning jado			
12	Hand wash			
13	Tissue Paper			
14	Colin Glass Cleaner			
15	Nepthelin			
16	Mustard Oil1ltr			
17	Dhoop			
18	Narikal Jado			
19	Bahoni			
20	Dustbin			
21	Peon Book			
22	Muriatic Acid/tyles cleaner			
23	Herpic Bathroom Cleaner500ml			
24	Bleaching Powder			

List of Electrical Items:

Sl.	Category	Specification	Brand	Unit	Price(Rs)
1	Wires &Cables	0.75,1,1.5,2.5,4,6,10,16sq.mmFR/FRLS/Flexible			
2	PVC Conduit	20mm,25mmHeavy&Medium			
3	PVC Casing	16x16,25x16,25x25,38x25,50x25			
4	Switches	6A,16A,20A,32A,Bell			
5	Sockets	6A,16A,20A			
6	Plug Tops	2Pin,3Pin			
7	MCB	SP/DP/TP/TPN6A-63A			
8	RCCB	25A,40A,63A			
9	Distribution Boards	4,6,8,12,16Way			
10	Isolators	32A,63A			
11	Changeover	32A,63A,100A			
12	Fans	Ceiling, Wall, Exhaust, Pedestal			
13	Lighting	LED Bulbs, Tubes, Panels, Flood, Street			
14	Holders	Batten, Angle, Pendant			
15	Regulators	Electronic, Modular			
16	Extension Boards	Spike Guards, Multi plugs			
17	Accessories	Tape, Cable Ties, U-Clips, Bends, Couplers			
18	Earthing	Rod, Plate, Earth Wire			
19	Control Gear	Contactors, Relays, Push Buttons			
20	Tools	Tester, Multi meter, Pliers ,Screw drivers, Crimper			
21	Power Backup	Inverter, Battery			
22	Solar	DCCable,MC4,ChargeController			
23	Decorative Lights	LED Strip, Fairy Lights			
24	Networking	LAN Cable, CCTV Cable, TV Socket			
25	Misc.	Emergency Light, Torch, Smoke Detector			

List of Laboratory chemical glass items:

Sl. No.	Particulars (Cleaned)	Brand	Unit	Price(Rs)
1	Micropipette, Fixed Volume Fully Autoclavable, CAP 1000ul			
2	Paraffin wax (PELLETS 056-58°C) (Oxford)			
3	Lab Testing Reagent (E) (G/Q)			
4	DL-Sodium Potassium Tartrate			
5	Starch Powder Corn			
6	Oxalic Acid			
7	Dextrose Monohydrate			
8	Sodium Azide			
9	Formaldehyde Solution min. 37%			
10	Folin & Ciocalteu's Phenol Reagent			

11	Potassium Chloride SQ			
12	Methyl Red 0.01% Indicator 125ml			
13	Boric Acid (Powder) 99.5% EP (Oxford)			
14	Sodium Chloride (BBCHEM)			
15	Blood Grouping (TULIP)			
16	Sphygmomanometer (Diamond)			
17	Micro Pipette EXP V200 (20– 200ul)			
18	Ammonium Heptamolybdate Tetrahydrate EMP 100mg			
19	Ascorbic Acid Emparta 100g			
20	Manganese Dioxide 500gm			
21	Bromocresol Green 0.04% 125ml			
22	EDTA Disodium Salt Dihydrate 100gm (MERCK)			
23	Beaker Low Form 50ml			
24	Beaker Low Form 100ml			
25	Beaker Low Form 500ml			
26	Conical Flask, Plain, 250ml			
27	Burette Teflon Key 50ml			
28	Burette Stand with Clamp			
29	Magnetic Stirrer 2L			
30	Magnetic Beads 9×25mm			
31	Magnetic Beads 9×35mm			
32	Graduated Cylinder 100ml			
33	Centrifuge Tube, Conical Bottom, 15ml, 500/pk			
34	Distilled Water 5L			
35	Lab Testing Reagent (E)			
36	Acetone 2.5L			
37	Reagent Bottle Amber 125ml			
38	Silver Nitrate N/50			
39	Aluminum Nitrate			
40	Agate Mortar & Pestle (AGATE)			
41	Ferric Chloride Solution 10% W/V			
42	IC LM741 OPAMP			
43	PCB 6×3 Copper			
44	Resistance Box			
45	Capacitors 102, 104			
46	Capacitor 10uF			
47	Capacitor 100uF			
48	Capacitor 1000uF			
49	IC 7812			
50	IC 7912			
51	IC 7805			

52	LED Light			
53	Diode IN4007			
54	Connecting Wires (ALPINE)			
55	Transistor BL548, BC547			
56	IRF840 MOSFET			
57	DHT11 Temperature & Humidity Sensor			
58	IC555			
59	Desiccator NG4			
60	Silica Gel G for TLC 500gm			
61	SSS Patula, One End Spoon and One End Flat, 125mm			
62	Wash Bottle 500ml			
63	Filter Paper 110mm			
64	Parafilm M Roll			
65	Petri Dish 3" NG			
66	Micro Pipette EXP V100			
67	pH Paper Universal 1–14 (PHP)			
68	Petroleum Ether 60°–80°C AR 500ml			
69	Agar Agar Powder (Food Grade)			
70	Aluminum Foil			
71	Cotton Absorbent 500g			
72	EDTA Disodium Salt Dihydrate 100g			
73	pH Meter Pen Type			
74	Wire Loop with Holder (SRC)			
75	Petri Dish 3" NG (Borosilicate)			
76	Cobalt (II) Chloride 100g			
77	Methylene Dichloride 500ml			
78	Fehling Solution A 500ml			
79	Fehling Solution B 500ml			
80	Dextrose Monohydrate 500g			
81	Sucrose 500g			
82	Potassium Dichromate 99.5% EP 500gm			
83	Potassium Oxalate 500g			
84	Lab Testing Reagent (E) 500ml			
85	Aluminium Sulfate 500g			
86	Glycine EP 500g			
87	Ammonia Solution SP 500ml			
88	Ferric Chloride 500g			
89	Ethyl Acetate 500ml			
90	Methyl Acetate Pract. 500ml			
91	Phenolphthalein 1% Indicator Solution 100ml			
92	Phenolphthalein 1% Indicator Solution 125ml			
93	Formaldehyde Solution min. 37% 2.5L			
94	Naphthalene (Oxford) 500g			

95	Benzene 500ml			
96	Silicon Oil 250ml			
97	Disodium Oxalate PFD 500g			
98	Sodium Sulphate 500g			
99	Rubber Cork No. 10			
100	Dropper with Teat 8 Glass			
101	SSS Patula, One End Spoon and One End Flat, 150mm			
102	SSS Patula, One End Spoon and One End Flat, 150mm			
103	Magnetic Compass 18mm SSP 499			
104	Round Bottom Flask 50ml			
105	Round Bottom Flask 100ml Single Neck B19 Joint			
106	Acetone Emplura 2.5L			
107	Spectrophotometer			
108	Chromatography Paper 10pcs			
109	Colony Counter Digital 0-9999			
110	Glass Spreader			
111	Respirometer with Stand Rod, Base			
112	Micro Tips for Micropipette 1000pcs			
113	Wash Bottle 250ml			
114	Glass Tube			
115	Pipette Dropper 5ml			
116	Muslin Cloth			
117	Botanical Specimens 100ml (20 Nos.)			

List of food items

Sl No.	Name of item	Qty	Price	Remarks
1	Tea Black	Per cup		
2	Tea Milk	Per cup		
3	Tea Black	More than 100 cups		
4	Tea Milk	More than 100 cups		
5	Coffee	More than 100 cups		
6	Break Fast(Puri/ Paratha)	Per plate		
7	Break Fast(Puri/ Paratha)	More than 10 plates		
8	Sweets and snacks with name*	Per piece		
9	Sweets and snacks with name*	More than 10 pieces		
10	Fast Food (Item Wise)	Per plate		
11	Fast Food (Item Wise)	More than 10		

		plate		
12	Lunch (Vegetables)	Per plate		
13	Lunch (Vegetables)	More than 10 plates		
14	Lunch(Egg)	Per plate		
15	Lunch(Egg)	More than 10 plates		
16	Lunch (Fish)	Per plate		
17	Lunch (Fish)	More than 10 plates		
18	Lunch (Chicken)	Per plate		
19	Lunch (Chicken)	More than 10 plates		
20	Lunch (Mutton)	Per plate		
21	Lunch (Mutton)	More than 10 plates		
22	Packet food	As per requirement		
23	Omlette	As per requirement		
24	Other item other than above			

***mention different names of sweets and snacks**

Signature of the authorized signatory
with seal of the firm/company/agency